

Budget Papers



Listening Learning Leading

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FOR THE MEETING OF

Scrutiny Committee

held in the Meeting Room 1, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB

on Tuesday 4 February 2020 at 6.30 pm

Open to the public including the press

The reports marked 'to follow' on the agenda published on 27 January 2020 are attached. Please bring these with you to the meeting.

- 1 **Budget 2020/21** (Pages 2 - 39)
To consider the head of finance's report (to follow).



Report to: Cabinet Scrutiny Committee Council

Report of Interim Head of Finance

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To: CABINET

30 January 2019

To: SCRUTINY COMMITTEE

4 February 2019

To: COUNCIL

13 February 2019

Revenue Budget 2020/21 and Capital Programme to 2024/25

RECOMMENDATIONS

1. That cabinet agrees to maintain car park fees and charges at current levels pending a review of fees and charges later in the year.
2. That cabinet recommends to council that it:
 - a. sets the revenue budget for 2020/21 as set out in appendix A.1 to this report,
 - b. approves the capital programme for 2020/21 to 2024/25 as set out in appendix D.1 to this report, together with the capital programme changes as set out in appendix D.2 of this report,
 - c. sets the council's prudential limits as listed in appendix E to this report,
 - d. approves the medium term financial plan to 2024/25 as set out in appendix F to this report,
 - e. allocates £500,000 to fund the Communities Capital and Revenue grant scheme,
 - f. asks officers to review the Medium Term Financial Strategy (MTFS) 2018/19 to 2022/13 following the 2020 spending review and Ministry of Housing, Communities and Local Government (MHCLG) announcements of changes to the council's future funding streams
3. That cabinet agrees that the interim head of finance, in consultation with the cabinet member for finance, may make minor adjustments to this report and the prudential indicators should they prove necessary prior to its submission to council on 13 February 2020.

Purpose of report

1. This report:

- brings together all relevant information to allow cabinet to recommend to council a revenue budget for 2020/21 and a capital programme for 2020/21 to 2024/25;
- recommends the prudential indicators to be set by the council in accordance with 'the Prudential Code' introduced as part of the Local Government Act 2003;
- contains the opinion of the council's chief financial officer on the robustness of estimates and adequacy of the council's financial reserves;
- contains the Medium Term Financial Plan (MTFP) which provides details of the forward budget model for the next five years.

Strategic objectives

2. The allocation of financial resources within the revenue and capital budgets needs to match the objectives agreed by the council. The objectives identify where investment, including proposed growth, will take place in order to help the council achieve its corporate plan targets.
3. Where growth proposals (known as growth bids) have been made, each bid sets out how it will help achieve the council's objectives. The cabinet member for finance has chosen to include some growth bids in these budget proposals and these are identified in **appendix B.1** (revenue) and **appendix D.2** (capital).

Revenue budget 2020/21

Budget target 2020/21

4. The MTFP previously approved by Council in February 2018 sets a target within which the revenue budget will be set each year. It is:

'to set a revenue budget requirement that increases by no more than inflation each year, except where new responsibilities are placed on the council'.

Budget composition 2020/21

5. **Appendix A.1** summarises the movements in the base budget from £16,844,397 in 2019/20 to £17,630,305 in 2020/21. These movements are detailed below.
6. **Opening budget adjustment reduction £25,320 (appendix A.2)**. This includes the removal of one-off growth items relating to 2019/20 and before, and the realisation of the full-year effect of savings proposals identified in previous years.
7. Additions to the base budget:
- **inflation, salary increments and other salary adjustments £1,151,836 (appendix A.3)**. The salary and contract inflation totals £638,572. For council employees an overall increase in salaries of 3.9 per cent is budgeted for 2020/21.

Increments payable to council employees not at the top of their salary range total £151,921. Other salary adjustments are a net increase of £361,343

- **essential growth – one-off £420,752 and ongoing £706,957 (appendix A.4)**, these items comprise additional expenditure which have been identified by officers and the cabinet member and are considered to be unavoidable and reflect changes that have occurred in the current year or which are known will happen in 2020/21.
 - **Deductions from the base budget:**
 - **base budget reductions £1,510,273 (appendix A.5)** These base budget savings are reductions in costs identified by officers which may be the result of more efficient working or previously agreed policy decisions, cost reductions outside of the council's control, increases in income, or correction to budgets. These savings do not affect frontline service delivery.
 - **increase in managed vacancy factor £38,684**, this provision has been increased to maintain the total as four per cent of the total salary cost.
8. As a result of these changes the council's revised base budget for 2020/21 is **£17,630,305** some **£785,908** higher than that set in 2019/20.

Revenue growth and savings proposals

9. A limited number of one-off revenue growth proposals are being recommended for inclusion in the budget for 2020/21. These are detailed in **appendix B.1** and total **£606,263**.
10. There are no revenue consequences of proposed capital growth in 2020/21. Capital growth is detailed in **appendix D.2** and is considered later in this report.
11. Following a review of the council's discretionary services by heads of service and cabinet members, a number of further savings have been identified in addition to the base budget savings referred to earlier. These total **£532,794** and are detailed in **Appendix B.2**.

Gross treasury income

12. Treasury income earned in 2019/20 is currently forecast to be **£3,115,529**, and will be allocated as follows:
- £2,715,529 to support future revenue budgets; and
 - Dividends of £400,000 from the council's unit trust holdings reinvested in those holdings.
13. More details of treasury income can be found in the council's Treasury Management Strategy report¹.
14. Including growth and treasury income results in a net expenditure budget for the council of **£15,121,054** compared with **£14,002,042** in 2019/20.

¹ Considered by Cabinet 31 January 2019, Council 14 February 2019

Reserves and other funding

New Homes Bonus (NHB)

15. The provisional government allocation for NHB payment for 2020/21 is **£2,747,278**. Projections of future NHB earnings and how they will be used are detailed later in this report.

Transfers to/from reserves

16. The proposed transfers to/from earmarked reserves total **£404,394** and reflect:
- The transfer from reserves of treasury income earned in 2019/20 and earmarked to support the revenue account in 2020/21,
 - The transfer to reserves of treasury income earned in 2019/20,
 - The transfer to reserves of investment income from property in Didcot for future investment,
 - Other transfers to / from the revenue grants reserve.
17. Based on the above use of reserves and other funding, the amount of revenue expenditure to be financed from government settlement and from council tax 2020/21 is **£10,589,028 (appendix A.1)**.

Funding

Local government settlement

18. As part of the December 2015 Spending Review, the Secretary of State for Communities and Local Government offered to councils a four-year funding settlement for the period 2016/17 to 2019/20. This was extended by one year in November 2019. Table 1 below details the funding for the council up to 2020/21.

Table 1: Settlement funding assessment (provisional)

	2016/17 £000	2017/18 £000	2018/19 £000	2019/20 £000	2020/21 £000
Revenue Support Grant	1,195	572	192	0	0
Business Rates Baseline Funding Level	2,384	2,433	2,506	2,563	2,605
Settlement Funding Assessment	3,579	3,005	2,698	2,563	2,605

19. The provisional settlement for 2020/21 is 1.6 percent higher than 2019/20. Whilst the baseline funding element of the settlement is increasing in line with the increase in national business rates, Revenue Support Grant (RSG) has reduced to nil in since 2019/20.
20. Rural services delivery grant of **£42,229** has been allocated to the council for 2020/21. No funding has been confirmed or assumed after 2020/21.
21. The importance of NHB funding has increased over recent years and is critical to the sustainability of the council's MTFP. As identified above funding has been

provisionally announced along with the settlement this year at £2,747,278 for 2020/21.

22. Government have confirmed that 2020/21 is the final year of the NHB scheme in its current form. It is assumed at this stage that the government will honour existing awards of NHB funding only. No assumption has been made regarding income that could be receivable in future under a revised NHB scheme or a replacement for the NHB scheme.
23. Estimates of future receipts of NHB are shown in table 2 below and are also included in the MTFP (detailed in row 42). In total the council is expected to have received in excess of £3.9 million during the MTFP period.

Table 2: new homes bonus

Year earned	2020/21	2021/22	2022/23	2023/24
	indicative £000	indicative £000	indicative £000	indicative £000
2017/18	581	0	0	0
2018/19	255	255	0	0
2019/20	428	429	429	0
2020/21	1,483			0
Total	2,747	684	429	0

24. At the time of writing this report the final settlement funding assessment had not been received from the government. It is not anticipated that when this information is available it will be significantly different to the provisional figures.
25. For budget setting purposes it has been assumed that the council's share of business rates income after payment of tariff will remain at the baseline level for the period of the MTFP. However, the actual funding generated will depend on the outcome of the review of the retained business rates scheme which will include changes to:
- The percentage of business rates growth is retained by the different tiers of local government,
 - The baseline in accordance with the fair funding review.
26. Any surpluses arising from membership of the Oxfordshire Business Rate Pooling Distribution Group will be added to the council's reserves at the end of the financial year and are not budgeted for.
27. Business rates retained by the Council as planning authority relating to facilities generating renewable energy within the district is estimated at **£84,287** (MTFP row 54).

Collection fund

28. The surplus on the collection fund is estimated in 2019/20 to be **£450,421**.

Use of reserves

29. The difference between expenditure requirement and the funding available is smoothed over the medium term financial plan by transfers to and from earmarked reserves and the general fund balance. The net impact of these budget proposals is a draw on NHB reserves of **£2,189,143** in 2020/21.

Revenue budget proposal

30. Based on the amendments detailed above, and as shown in **appendix A.1** of this report, the budget proposal, including growth, is for a net revenue budget of **£10,589,028**. This revenue budget as proposed would result in an increase of £5.00 to current band “D” council tax to **£126.24**. **Appendix C** shows the breakdown of the revenue budget.
31. The revenue budget proposal of **£10,589,028** is within the revenue budget target, meeting the requirement laid down in the MTFS.

Capital programme 2020/21 to 2024/25

Current capital programme

32. The latest capital programme (before growth) is attached at **appendix D.1** and is summarised in table 3 below. It is the capital programme as set by council in February 2019 plus: -
- slippage (caused by delays to projects) carried forward from 2018/19
 - new schemes approved by council during 2019/20
 - re-profiling of expenditure on schemes from the 2019/20 financial year to future years where delays to schemes have occurred
 - cabinet approved movement of schemes from the provisional to the approved capital programme
 - the deletion of previously agreed schemes that have completed or are no longer being pursued at this time in their original form.

The approved capital programme also includes Community Infrastructure Levy (CIL) receipts that are payable to Oxfordshire County Council and Oxfordshire Clinical Commissioning Group.

Cabinet capital programme proposals

33. **Appendix D.2** contains a list of capital schemes that are being recommended for inclusion and amendment in the capital programme. Officers will amend the provisional capital programme to include the proposals if approved by cabinet and council.

Financing the capital programme

34. **Table 3** contains a schedule showing the current and proposed capital programme and how it will be financed, including the growth proposals, if they are approved. The programme proposed can be fully funded from existing and

anticipated capital resources. The total planned capital expenditure is **£55.1 million**.

Table 3: current and proposed capital programme with financing

	2019/20 latest estimate	2020/21 estimate	2021/22 estimate	2022/23 estimate	2023/24 estimate	2024/25 estimate	GRAND TOTAL
	£000	£000	£000	£000	£000	£000	£000
Capital programme before growth							
- approved	3,937	17,071	11,751	4,857	1,453	920	39,989
- provisional	3,150	9,127	1,103	413	413	413	14,619
	7,087	26,198	12,854	5,270	1,866	1,333	54,608
Cabinet capital growth proposals	0	102	96	96	95	122	510
Total expenditure	7,087	26,300	12,950	5,366	1,961	1,455	55,118
Financing							
Grant funding	1,669	4,391	1,839	1,399	1,401	875	11,574
Developers' contributions	189	9,303	0	0	0	0	9,492
Usable capital receipts/revenue reserves	5,229	12,606	11,111	3,967	560	580	34,052
Total financing	7,087	26,300	12,950	5,366	1,961	1,455	55,118
Estimated balances as at 31 March 2025							
Usable capital receipts							(1,227)
General fund balance							(7,749)
New homes bonus:							
Unringfenced							0
Affordable homes							(1,635)

Future pressures on the capital programme

35. **Table 3** also shows the use of council resources to fund the capital programme. Officers advise cabinet not to earmark all available resources in proposing the budget to council, as the prudential code requires local authorities to set sustainable budgets. By retaining unallocated balances, cabinet can demonstrate that through a combination of this and future income (that can be expected beyond the period of the budget) it can fund future pressures.

The prudential code and prudential indicators

36. In setting its revenue and capital budgets for 2020/21, the council must agree prudential indicators in accordance with the prudential code (see below). When recommending its budgets to council, cabinet must also recommend the prudential indicators.

37. From 1 April 2004, government control of local authorities' borrowing was abolished and replaced by a prudential system of self-regulation. Authorities are able to borrow based on need and affordability, which they demonstrate through compliance with the prudential code developed by the Chartered Institute of Public Finance and Accountancy (CIPFA) and given statutory force by government regulation.

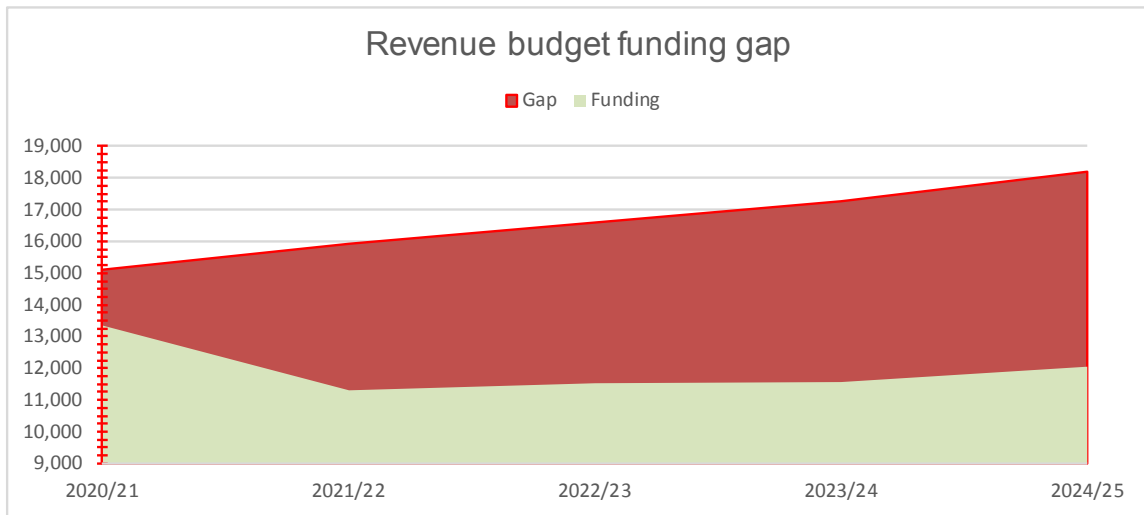
38. The key objectives of the prudential code are to ensure that the capital investment plans of the authority are affordable, prudent and sustainable. To demonstrate that authorities have had regard to these objectives, the prudential code sets out a number of indicators that must be considered covering five distinct areas – capital expenditure, affordability, prudence, external debt and treasury management. Council must approve the indicators through the budget

process before 1 April each year, but they can be revised during the year if required.

39. The key indicators that will drive the capital budget decision making process will be those concerning long term affordability, as these measure the impact of capital investment decisions on the overall revenue budget and in particular the precept against the collection fund.
40. In setting or revising the prudential indicators the council is required to have regard to:
 - affordability e.g. implications for the precept
 - prudence and sustainability e.g. implications for external borrowing
 - value for money e.g. option appraisal
 - stewardship of assets e.g. asset management planning
 - service objectives e.g. strategic planning for the council
 - practicality e.g. achievability of the forward plan.
41. Under the code, the head of finance as chief finance officer is responsible for ensuring that the council considers all relevant matters when setting or revising indicators through a report. The head of finance is also required to establish procedures to monitor performance against all forward-looking indicators; and report upon any significant deviations from forward forecasts with proposed actions.
42. **Appendix E** contains the recommended prudential indicators, which have been calculated based on the budget proposals. The head of finance is satisfied that these indicators show that the council's capital investment plans are affordable, prudent and sustainable.

The Medium Term Financial Plan (MTFP),

43. The MTFP provides a forward budget model for the next five years. **Appendix F** contains the MTFP for 2020/21 to 2024/25. This is a projection of the revenue budget up to 31 March 2025. The projection allows for budget pressures in later years and assumes that council approves all the budget proposals within this report. Officers have made no adjustments for the costs of contracts that will be re-let during this period. They could rise or fall depending on market conditions.
44. The MTFP identifies significant challenges ahead for the council. It reflects the updated provisional settlement figures published in draft by the government in December 2019 and shown in table 1 above. Ongoing funding after 2020/21 is an estimate by officers and is subject to change. The estimates will be refined as more information on the future funding schemes becomes available. Estimates of future receipts of NHB are shown in table 2 above.
45. Officers consider that the pressures highlighted are manageable in the period covered by the MTFP (in light of the reserves and balances available to the council and our ability to vary budgets and redirect funding).
46. The graph below illustrates the gap between funding and expenditure over the period of the MTFP.



47. The council's MTFS 2018/19 to 2022/23 states that the council will hold £50 million of investments of which up to £35 million can be invested in capital schemes that will produce a return of certainty. The remaining balance can be invested in treasury investments. Whilst the treasury investments may in some cases be capable of being realised, investment in capital schemes is not capable of being realised. Such principles will need to be reviewed and potentially adjusted in accordance with the level of future government funding.
48. As at 31 March 2025 the council is currently projected to have invested or earmarked £35 million in capital schemes, including an ongoing £15 million loan to South Oxfordshire Housing Association. The remaining £20 million is held in long term investments.
49. Excluding the £50 million investment, the council is projected to hold £7.7 million of general revenue balances and £7.4 million earmarked revenue reserves as at 31 March 2025.
50. During 2020/21 the council is expecting to learn the outcome of review of the retained business rates scheme and of the scheme to replace NHB and therefore be able to project the funding implications for the council. Once this information is known it is recommended a full review of the MTFS is undertaken.

Communities Capital and Revenue Grant Scheme

51. On an annual basis, the council has considered the amount to be made available for the Community Capital Grant Scheme. From 2018/19, some of this funding has been allocated to revenue projects. The council is asked to consider the amount to be made available for the Community Capital and Revenue Scheme and it is recommended that a grants budget of £500,000 be set for 2020/21 comprising:
- £180,000 for individual councillor grants,
 - £320,000 for the communities' capital grants scheme.

Any underspend on the individual councillor grants will be available to fund additional spend on the communities' capital grants scheme.

The robustness of the estimates and the adequacy of reserves

52. The Local Government Act 2003 places a duty on the chief finance officer (i.e. the interim head of finance) to report on the robustness of the estimates and the adequacy of reserves. The council must have regard to this report when making decisions about the setting of the budget.
53. The construction of the budget has been managed by qualified accountants and has been subject to challenge, specifically by the head of finance, other heads of service and cabinet members.
54. The challenge process included breaking down all costs and differentiating between statutory and discretionary expenditure. Statutory services were scrutinised for potential efficiencies and resultant budget savings. Careful analysis of discretionary services was carried out, focusing on potential efficiencies and the consequences of removing the service.
55. The management accounting function was in-sourced from Capita in December 2018 and the team was strengthened and stabilised during 2019. This has allowed increased officer scrutiny and challenge of the budget information. Informal meetings of cabinet have considered the budget. An informal briefing on the council's overarching budget position, which was open to all councillors, took place during January 2020. A further, more detailed briefing on this budget proposal will be given to the council's scrutiny committee members in February 2020. This session will also be open to all councillors. In view of the process undertaken and his own knowledge of the budget, the interim head of finance is satisfied that the budget is both prudent and robust.
56. The council's practice is not to use interest in the year it is earned, but in later years. On the basis of the settlement the interim head of finance is satisfied that this allows retention of sufficient uncommitted balances at the end of the period to ensure that the overall level of reserves is adequate in relation to the proposed revenue budget and capital programme and that the budgets are sustainable over the course of the MTFP period. The general fund balance as at 31 March 2025 is estimated to be £7.7 million. In the MTFP the 2024/25 revenue budget is balanced by using the general fund.
57. The need to use reserves to balance the MTFP across its duration reflects the fact that revenue expenditure exceeds revenue income each year. Although the budget is sustainable over the MTFP period it is not sustainable beyond that period based on current projections of government funding, which are themselves subject to uncertainty pending further information on the results of the fair funding review and the review of NHB.
58. Work to identify ways to address the projected funding shortfall has begun, with the savings proposals identified in appendix B.2 being the first evidence of this activity. This needs to continue, and to facilitate that the discretionary growth proposals (appendix B.1) include the sum of £500,000 to be spent on "transformation" activity. This activity will focus on:
- The opportunity of transforming this council and Vale of White Horse DC into a single council;
 - Opportunities to generate further income;

- Opportunities to redesign services to make them more efficient and customer focussed.

59. In terms of service redesign, services already identified in discussions with Cabinet members for further review are:

- Community enablement (includes Cornerstone)
- Leisure and well-being
- Customer services (including end-to-end Planning process)
- Economic development and business support
- Public realm (includes toilets, grounds maintenance, countryside, parks and open spaces)
- CCTV

60. This activity, which will identify ways to reduce the funding gap, takes place against the backdrop of the new requirement, under the CIPFA Financial Management Code, to prepare a ten-year Medium Term Financial Strategy (MTFS). This will involve carrying out a thorough review of the current MTFS during 2020/21 that will demonstrate how the long-term financial viability of the council will be achieved.

61. The interim head of finance's full report will be available at full council.

Legal Implications

62. The cabinet is required to make recommendations to council on its spending proposals. Under the Local Government Act 2000 it is council that must agree the revenue and capital spending plans, and then set the council tax. Council will meet on 13 February 2020 in order to set the budget, and the council tax (including amounts set by Oxfordshire County Council and the Police and Crime Commissioner for the Thames Valley).

63. The requirement placed on the council by the Local Government Act 2003 to set prudential indicators and for the chief finance officer to make a report to the authority on the robustness of the estimates and the adequacy of reserves are addressed within the body of this report.

Equalities Implications of savings proposals

64. In making the savings proposed, the council is conscious of keeping its public sector equality duties as listed below, which are to:

- eliminate unlawful discrimination, harassment and victimisation

- advance equality of opportunity between people who share a protected characteristic² and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

65. Based on the above we feel the overall equalities impact is potentially low. However, it should be noted that there is a possibility that by removing Customer Service Excellence Accreditation, this may result in static service delivery and no continuous improvement, with regards to accessibility of services to all our residents and staff. There is a possibility of an impact to health and wellbeing from local communities by removing Community Sports Coaches.

Other Implications

66. Agreement of the revenue and capital budgets authorises expenditure in accordance with the council's delegated powers and financial procedure rules. The officer, councillor or councillor body taking those decisions will take into account the human resources, sustainability and equality and diversity implications of individual spending decisions.

Conclusion

67. This report provides details of the revenue base budget for 2020/21, the capital programme 2020/21 to 2024/25, government grants (the settlement), uncommitted reserves and balances, the cabinet member for finance's budget proposals and the resulting prudential indicators.

68. In light of the information provided cabinet must make a number of recommendations to council regarding the revenue budget, the capital programme and the prudential indicators.

² A 'protected characteristic' under the Act is colour, race, nationality, ethnic or national origin, disability, age, sex, gender reassignment, sexual orientation, religion, belief, marriage or civic partnership, pregnancy and maternity.

Appendices

- Appendix A.1 Revenue budget 2020/21
- Appendix A.2 Opening budget adjustments
- Appendix A.3 Inflation, salary increments and other salary adjustments
- Appendix A.4 Essential growth
- Appendix A.5 Base budget savings
- Appendix B.1 Revenue growth
- Appendix B.2 Service review proposals
- Appendix C Service budget analysis
- Appendix D.1 Capital programme before growth
- Appendix D.2 Capital growth bids
- Appendix E Prudential indicators
- Appendix F Medium term financial plan

Background Papers

Provisional settlement figures (December 2019)
Medium term financial strategy 2018/19-2022/23 – Cabinet 12 February 2018,
Council 15 February 2018
Council tax base 2020/21 – Cabinet 5 December 2019, Council 19 December 2019
Treasury management strategy – Cabinet 30 January 2020, Council 13 February
2020

South Oxfordshire DC - revenue budget summary 2020/21

	2019/20 Budget	2020/21 Budget	Appendix Ref:
Opening base budget 2019/20		16,844,397	
Revisions to base budget			
Opening budget adjustments		25,320	Appendix A.2
Inflation, salary increments and adjustments		1,151,836	Appendix A.3
Essential growth - one-off		450,752	Appendix A.4
Essential growth - ongoing		706,957	Appendix A.4
Base budget savings		(1,510,273)	Appendix A.5
Other movement in revenue contingency		0	Appendix A.6
Movement in managed vacancy factor		(38,684)	
Total base budget after revisions	16,808,702	17,630,305	
Growth proposals			
Revenue - one-off		606,263	Appendix B.1
Revenue - ongoing		0	
Capital (revenue consequences of)		0	Appendix D.2
Savings proposals		(532,794)	Appendix B.2
Gross treasury income	(2,806,660)	(2,582,720)	
Net expenditure	14,002,042	15,121,054	
Funding			
Funding from reserves and New Homes Bonus	(4,215,612)	(4,532,026)	Appendix C
Funding from government grants and council tax	(9,786,430)	(10,589,028)	
Total Funding	(14,002,042)	(15,121,054)	
Council tax yield required	(6,885,620)	(7,302,795)	

South Oxfordshire DC - 2020/21 budget build changes

Opening budget adjustments

Year of bid	Summary	Spending profile				
		2020/21 £	2021/22 £	2022/23 £	2023/24 £	2023/24 £
ALL SERVICES						
2018/19	Additional resources	(3,000)	(59,484)	(59,484)	(59,484)	(59,484)
		(3,000)	(59,484)	(59,484)	(59,484)	(59,484)
COMMUNITY SERVICES						
2017/18	Revenue grants	(45,469)	39,820	39,820	39,820	39,820
2018/19	Cornerstone - support ongoing delivery of the arts	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
2018/19	Cornerstone - Nourish café/bar	(19,000)	(19,000)	(19,000)	(19,000)	(19,000)
2018/19	Grants officer	0	(27,652)	(27,652)	(27,652)	(27,652)
2019/20	Seed funding	2,500	2,500	2,500	2,500	2,500
		(106,969)	(49,332)	(49,332)	(49,332)	(49,332)
CORPORATE MANAGEMENT TEAM						
2019/20	Shared partnership on Oxford to Cambridge arc	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
CORPORATE SERVICES						
2014/15	Bi-annual residents survey	(24,000)	0	(24,000)	0	(24,000)
2018/19	Data Protection Officer	0	(21,500)	(21,500)	(21,500)	(21,500)
2019/20	External advice for officers/members induction	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
2019/20	Support development of commercialisation	(50,000)	(125,000)	(125,000)	(125,000)	(125,000)
		(89,000)	(161,500)	(185,500)	(161,500)	(185,500)

South Oxfordshire DC - 2020/21 budget build changes

Opening budget adjustments

Year of bid	Summary	Spending profile				
		2020/21 £	2021/22 £	2022/23 £	2023/24 £	2023/24 £
DEVELOPMENT & REGENERATION						
2018/19	Business & Innovation Strategy	(12,500)	(12,500)	(12,500)	(12,500)	(12,500)
2018/19	Station Road car park income	234,000	234,000	234,000	234,000	234,000
2018/19	Rental of 135 Milton Park	315,000	315,000	315,000	315,000	315,000
2019/20	Rental of 135 Milton Park	(315,000)	(315,000)	(157,500)	0	0
2019/20	Rental of 135 Milton Park	0	0	(20,000)	(40,000)	(40,000)
2019/20	Rental of 135 Milton Park	0	0	(322,500)	(645,000)	(645,000)
		221,500	221,500	36,500	(148,500)	(148,500)

HOUSING & ENVIRONMENT						
2017/18	Increased contractor payments	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
2017/18	Accommodation for rough sleepers	(36,300)	(36,300)	(36,300)	(36,300)	(36,300)
2018/19	Reduction In Flexible Homeless Support Grant	(65,000)	(65,000)	(65,000)	(65,000)	(65,000)
2018/19	Public realm team	0	(185,500)	(185,500)	(185,500)	(185,500)
2019/20	Homelessness prevention	(27,727)	(110,647)	(110,647)	(110,647)	(110,647)
2019/20	Civil car park enforcement feasibility	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
2019/20	Flexible homeless support grant	203,648	203,648	203,648	203,648	203,648
		19,621	(248,799)	(248,799)	(248,799)	(248,799)

LEGAL & DEMOCRATIC						
2014/15	District elections	(100,000)	(100,000)	(50,000)	0	(100,000)
2019/20	Elections May 2019	(15,000)	(15,000)	(15,000)	0	(15,000)
		(115,000)	(115,000)	(65,000)	0	(115,000)

PARTNERSHIP & INSIGHT						
2017/18	Corporate contract savings	(72,979)	(188,699)	(276,622)	(276,622)	(276,622)
2018/19	Additional costs from 5CP renegotiation	6,400	(42,840)	11,160	11,160	11,160
2019/20	Growth board	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
2019/20	5 CP contract costs	39,747	46,748	46,748	46,748	46,748
		(41,832)	(199,791)	(233,714)	(233,714)	(233,714)

South Oxfordshire DC - 2020/21 budget build changes

Opening budget adjustments

Year of bid	Summary	Spending profile				
		2020/21 £	2021/22 £	2022/23 £	2023/24 £	2023/24 £
PLANNING						
2017/18	Neighbourhood planning	0	(38,000)	(38,000)	(38,000)	(38,000)
2018/19	Planning fee income	(60,000)	(60,000)	(60,000)	(60,000)	(60,000)
2019/20	Local plan	220,000	25,000	0	0	0
		160,000	(73,000)	(98,000)	(98,000)	(98,000)
GRAND TOTAL		25,320	(705,406)	(923,329)	(1,019,329)	(1,158,329)

South Oxfordshire DC - 2020/21 budget build changes
Inflation, salary increments and other salary adjustments

Summary	Spending profile				
	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
ALL SERVICES					
Salary inflation	486,213	985,554	1,498,377	2,025,046	2,565,936
Salary increments	151,921	307,944	468,179	632,741	801,746
Other salary adjustments	361,343	371,099	381,119	391,409	401,977
Other net inflation	152,359	308,832	469,530	634,566	804,059
GRAND TOTAL	1,151,836	1,973,429	2,817,205	3,683,763	4,573,717

South Oxfordshire DC - 2020/21 budget build changes

Essential growth

No	Title of bid	Summary	One-off/ Ongoing	Spending profile:				
				2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
COMMUNITY SERVICES								
1	Active communities strategy	Review and development of an active communities strategy	One-off	37,500	0	0	0	0
				37,500	0	0	0	0
CORPORATE SERVICES								
1	Insurance increase	Insurance premium for South was confirmed as £229,560 plus 12% IPT. Shortfall is considered as essential.	Ongoing	32,867	32,867	32,867	32,867	32,867
				32,867	32,867	32,867	32,867	32,867
DEVELOPMENT AND REGENERATION								
1	Non domestic rates	Provision needs to be increased to meet amount being charged. Growth bid sum	Ongoing	32,387	32,387	32,387	32,387	32,387
2	Strategic property advice	A budget was not provided for the annual property valuations after the property team was insourced.	Ongoing	16,000	16,000	16,000	16,000	16,000
3	Repairs and maintenance	Growth required to meet essential repairs and maintenance to the council's investment portfolio	Ongoing	8,000	8,000	8,000	8,000	8,000
4	Software licences	There is no budget for the Concerto and CAD software licences	Ongoing	6,700	6,700	6,700	6,700	6,700
5	Repairs and maintenance to HQ building	Following insourcing of the property team, there was no budget for repairs and maintenance. To date, a minimal amount has been spent, however, HVAC and BMS repairs will now be added to the operational running of the building as well as upgrading some of the electrical supply so further funding is required.	Ongoing	20,000	20,000	10,000	10,000	10,000
8	Rents and office space	Net increase from new lease agreement in place covers office lease, insurance demands for office and 183 carparking, and the car parking licence costs & service charges including potential uplifts	One-off	29,565	29,565	14,783	0	0
9	Data centre income	Under the new lease for 135 Milton Park, we are no longer receiving rent for the data centre	One-off	10,268	10,268	5,134	0	0
10	Maintenance contracts	There is currently no budget for statutory contracts. This growth adds budget to match actual spend	Ongoing	9,000	9,000	9,000	9,000	9,000
				131,920	131,920	102,004	82,087	82,087
FINANCE								
1	Housing benefit income	Reduction in income from overpaid HB debtors	Ongoing	229,042	272,324	302,793	323,012	329,421
2	Revenues court fee income	Reduction in court fee income due to improved collection rate	Ongoing	10,303	10,303	10,303	10,303	10,303
3	NNDR1	Reduction in NNDR1 grant funding	Ongoing	11,336	11,336	11,336	11,336	11,336
				250,681	293,963	324,432	344,651	351,060

South Oxfordshire DC - 2020/21 budget build changes

Essential growth

No	Title of bid	Summary	One-off/ Ongoing	Spending profile:				
				2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
HOUSING AND ENVIRONMENT								
1	Rate payments for public conveniences	This budget was removed after 2018 government budget announcement that NNDR no longer payable on public conveniences but legislation still to be passed by parliament. This should be a one-off payment as the legislation is due to be passed in 2019/20.	One-off	9,800	9,800	0	0	0
2	Rate payments for car parks	The NNDR budget was not increased in 2019/20, therefore the budget needs to increase by two years inflation	Ongoing	18,907	18,907	18,907	18,907	18,907
3	Increased contract costs to Biffa for waste collection services	Increased contract costs to Biffa for waste collection services, including growth in properties and increased subscribers to the garden waste service	Ongoing	220,900	220,900	220,900	220,900	220,900
4	Schedule I waste disposal costs	Payments to Oxfordshire County Council for Schedule I properties disposal costs e.g. schools.	Ongoing	8,600	8,600	8,600	8,600	8,600
5	Homelessness prevention and supported accommodation(1)	SODC received £203,648 Flexible Homelessness Support Grant in 2019/20. The grant "may be used only to prevent and deal with homelessness". It will be used to: a) continue to fund supported housing for SODC residents who are homeless or at risk of becoming homeless for 2020/21; b) to help households secure accommodation and c) to extend the contracts of 2.5FTE temporary staff, currently engaged in homeless prevention activities, to 31.03.2021. FULLY FUNDED.	One-off	101,824	101,824			
6	Homelessness prevention and supported accommodation(2)	SODC received an additional £17,000 Flexible Homelessness Support Grant; £12,000 Homelessness Prevention Grant and £3,129 new burdens funding for homelessness in 2019/20. It will be used to: a) continue to fund supported housing for SODC residents who are homeless or at risk of becoming homeless for 2020/21; b) to help households secure accommodation. FULLY FUNDED.	One-off	32,129				
7	Homelessness prevention and tenancy support	SODC received £29,310 new burdens funding in 2019/20 to assist with the implementation of the Homelessness Reduction Act. The funding will be used to prevent homelessness through issuing rent-in-advance loans, deposit bonds and tenancy support payments to help households at risk of homelessness to secure or remain in accommodation. FULLY FUNDED	One-off	29,310				
8	Global Resettlement Scheme - expenditure	To resettle three refugee families in South Oxfordshire under the Global Resettlement Scheme, as agreed by Cabinet 08.10.2019. Scheme expenditure includes housing costs, support contract costs and staffing costs. FULLY FUNDED	Ongoing	62,100	72,450	51,750	10,350	10,350
			Ongoing	(62,100)	(72,450)	(51,750)	(10,350)	(10,350)
9	Grounds Maintenance	To continue the one off essential growth bid that ran for 3 years as part of the contract extension. To facilitate the ongoing provision of the service .	Ongoing	18,315	18,315	18,315	18,315	18,315

South Oxfordshire DC - 2020/21 budget build changes

Essential growth

No	Title of bid	Summary	One-off/ Ongoing	Spending profile:				
				2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
HOUSING AND ENVIRONMENT (continued)								
10	Car parking	Termination of agreement to receive income for Henley train station	Ongoing	31,600	31,600	31,600	31,600	31,600
11	Waste contract expires 2024 re-tender of contract	Additional resource to support the project team that review the contract and consider options for re-tender	One-off	0	33,843	35,843	35,843	0
				471,385	443,789	334,165	334,165	298,322
LEGAL AND DEMOCRATIC								
1	Storage costs	To cover the cost of storage units for election equipment (ballot boxes, polling booths etc) and post election material (ballot papers)	Ongoing	5,000	5,000	5,000	0	0
2	District and parish council elections 2023	This bid covers the additional costs of the delivery of the May 2023 district and parish council elections, over and above the base budget provision of £50,000 to cover the costs in 2022/23 (poll card printing, poll card postage and stationery) and £100,000 to cover the costs in 2023/24 (postal vote costs, election day staff costs, polling station costs and count costs.). The bid reflects the actual costs incurred in May 2019	One-off	0	0	0	50,000	0
				5,000	5,000	5,000	50,000	0
PLANNING								
1	Fees and charges	Reduction in planning fees	One-off	200,356	200,356	100,178		
				200,356	200,356	100,178	0	0
ALL SERVICES								
1	Actuarial valuation	Increase in costs arising from actuarial valuation	Ongoing	28,000	56,000	84,000	112,000	140,000
				28,000	56,000	84,000	112,000	140,000
TOTAL				1,157,709	1,163,895	982,646	955,770	904,344

South Oxfordshire DC - 2020/21 budget build changes

Base budget savings

No	Summary	One-off or ongoing?	Spending profile:				
			2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
COMMUNITY SERVICES							
1	Savings arising from review of costs and income at Cornerstone	Ongoing	(124,228)	(166,428)	(239,550)	(266,875)	(289,622)
2	Community Liaison Officer Fixed term post, No longer required, 2 permanent part time posts vired to make full time permanent CLO post	One-off	(30,335)	(12,640)	0	0	0
3	Funding for sports development intern	Ongoing	(8,361)	8,361	(8,361)	8,361	(8,361)
			(162,924)	(170,707)	(247,911)	(258,514)	(297,983)
CORPORATE SERVICES							
1	Savings on publication of Outlook	Ongoing	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
2	Right sizing of recruitment budget	Ongoing	(383)	(383)	(383)	(383)	(383)
3	IT operations budgets has been rightsized	Ongoing	(40,385)	(40,385)	(40,385)	(40,385)	(40,385)
4	Rightsizing of Corporate admin budgets	Ongoing	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
5	Training budget reduction	Ongoing	0	(10,000)	(10,000)	(10,000)	(10,000)
			(58,768)	(68,768)	(68,768)	(68,768)	(68,768)
DEVELOPMENT & REGENERATION							
1	Reduction of consultants budget in Leader. Use of internal officers means this can be reduced.	Ongoing	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
2	Leader budget is fully funded, however the income budget has not reflected this.	Ongoing	(42,002)	(42,002)	(42,002)	(42,002)	(42,002)
3	Orchard Centre rental income	Ongoing	(124,403)	(124,403)	(124,403)	(124,403)	(124,403)
4	Station Road car park rental income	One-off	(234,000)	0	0	0	0
5	CIL staff funded by CIL admin fee	Ongoing	(126,926)	(126,926)	(126,926)	(126,926)	(126,926)
			(562,331)	(328,331)	(328,331)	(328,331)	(328,331)
FINANCE							
1	Reduction in audit fees	Ongoing	(15,025)	(15,025)	(15,025)	(15,025)	(15,025)
			(15,025)	(15,025)	(15,025)	(15,025)	(15,025)

South Oxfordshire DC - 2020/21 budget build changes

Base budget savings

No	Summary	One-off or ongoing?	Spending profile:				
			2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
HOUSING & ENVIRONMENT							
1	An upgrade to the CCTV cabling will produce revenue savings of £28,000 per year based on the current budget	Ongoing	0	(28,000)	(28,000)	(28,000)	(28,000)
2	Rightsizing the private sector housing income budget	Ongoing	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
3	Reduction in costs for the annual sack supply and delivery	Ongoing	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)
4	Increased income due to a net increase in subscribers of the garden waste service and indexation increase	Ongoing	(79,000)	(79,000)	(79,000)	(79,000)	(79,000)
5	Overtime budget in housing is to be removed	Ongoing	(3,644)	(3,644)	(3,644)	(3,644)	(3,644)
6	Staff travel expenses budget has been rightsized	Ongoing	(4,124)	(4,124)	(4,124)	(4,124)	(4,124)
7	Public convenience income budget right sized to match actuals	Ongoing	(700)	(700)	(700)	(700)	(700)
8	Cemeteries income budget increased to match actuals	Ongoing	(4,000)	(4,000)	(4,000)	(4,000)	(4,000)
9	Parks and open spaces budget reduced to match actuals	Ongoing	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
10	Car parks and excess charges income budget increased to match actuals	Ongoing	(88,000)	(88,000)	(88,000)	(88,000)	(88,000)
11	Sewage treatment works costs have increased and therefore recharges to homeowners will increase	Ongoing	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
12	Land drainage recharges to OCC have been increased to reflect actual income received	Ongoing	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
13	Savings across a number of accounts and cost centres where budget reduced to match spend	Ongoing	(2,696)	(2,696)	(2,696)	(2,696)	(2,696)
14	Foxhall Manor Park commission and rental income has been right sized. This reflects an increase in home value and increase in rental charges	Ongoing	(34,000)	(34,000)	(34,000)	(34,000)	(34,000)
15	Reduction in salary budget because posts are funded by government grant	Ongoing	(75,475)	(75,475)	(75,475)	(75,475)	(75,475)
			(335,639)	(363,639)	(363,639)	(363,639)	(363,639)

South Oxfordshire DC - 2020/21 budget build changes

Base budget savings

No	Summary	One-off or ongoing?	Spending profile:				
			2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
LEGAL & DEMOCRATIC							
1	External printing budget not required	Ongoing	(650)	(650)	(650)	(650)	(650)
			(650)	(650)	(650)	(650)	(650)
PARNERSHIP & INSIGHT							
1	Reprofiling of Capita 5CP costs	Ongoing	0	0	(135,515)	(542,061)	(542,061)
			0	0	(135,515)	(542,061)	(542,061)
PLANNING							
1	Building control increase in volume and level of income	Ongoing	(52,439)	(52,439)	(52,439)	(52,439)	(52,439)
2	Rightsizing Building Control Expenditure	Ongoing	(24,320)	(24,320)	(24,320)	(24,320)	(24,320)
3	New planning charges	Ongoing	(185,028)	(185,028)	(185,028)	(185,028)	(185,028)
4	Income to support Great Crested Newt expenditure	Ongoing	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
5	Rightsizing Planning Consultancy and Subscriptions expenditure	Ongoing	(16,830)	(16,830)	(16,830)	(16,830)	(16,830)
6	Staff Savings vacant posts not recruited due to slow down in applications	Ongoing	(76,319)	(76,319)	(38,000)	0	0
7	Development Income to return to 2017/18 levels by end of MTFP period	Ongoing	0	0	0	0	(50,000)
			(374,936)	(374,936)	(336,617)	(298,617)	(348,617)
Overall total			(1,510,273)	(1,322,056)	(1,496,456)	(1,875,605)	(1,965,074)

South Oxfordshire DC - 2020/21 revenue budgets bids

No	Title of bid	Summary	One-off or ongoing?	South only or joint bid?	Spending profile:				
					2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
STRATEGIC MANAGEMENT BOARD									
1	Transformation	Additional funding for transformation activities that support achieving future financial sustainability, work on a single council with Vale of White Horse DC, service reviews and income generation ideas	One-off	Joint	350,000	150,000			
					350,000	150,000	0	0	0
PARTNERSHIP AND INSIGHT									
1	Climate emergency	The Climate Emergency Advisory Committee (CEAC) are recommending a proposed one year climate emergency work programme to address the climate emergency declared by the Council.	One-off	South only	106,263				
					106,263	0	0	0	0
PLANNING									
1	New Local Plan	Costs associated with a new local plan including examination and legal costs	One-off	South only	150,000	295,000	500,000	305,000	50,000
					150,000	295,000	500,000	305,000	50,000
GRAND TOTAL					606,263	445,000	500,000	305,000	50,000

South Oxfordshire DC - 2020/21 budget build changes
Service Review

No	Summary	One-off or ongoing?	Spending profile:				
			2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
COMMUNITY SERVICES							
1	Vacant Leisure Development Officer role removed.	Ongoing	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)
2	Vacant Active Juniors Coordinator role (0.5 fte) removed.	Ongoing	(12,000)	(12,000)	(12,000)	(12,000)	(12,000)
3	Vacant Leisure Development Officer role (0.2 fte) removed.	Ongoing	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
4	Arts Development - increase use of external funding to support the service	Ongoing	(25,586)	(27,912)	(27,912)	(27,912)	(27,912)
5	Surveys and feasibility costs from capital works from capital budget	Ongoing	(25,000)	(50,000)	(50,000)	(50,000)	(50,000)
			(106,586)	(133,912)	(133,912)	(133,912)	(133,912)
CORPORATE SERVICES							
1	Remove shared Corporate Complaints Officer post.	Ongoing	(15,316)	(16,709)	(16,709)	(16,709)	(16,709)
2	MFDs - Reduction of MFD click charges by £5K which is a 20% reduction in printing.	Ongoing	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
3	Customer services removal of customer service excellence accreditation.	Ongoing	(3,465)	(3,465)	(3,465)	(3,465)	(3,465)
4	Capitalisation of IT hardware costs	Ongoing	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
			(43,781)	(45,174)	(45,174)	(45,174)	(45,174)
DEVELOPMENT & REGENERATION							
1	Hold bi-annual job fairs and charge businesses to attend .	Ongoing	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
2	Charge other councils and OxLEP to deliver county-wide mentoring programme.	Ongoing	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
3	Vacant Economic Development post removed.	Ongoing	(17,000)	(17,000)	(17,000)	(17,000)	(17,000)
4	Visit Midsomer website	Ongoing	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
			(33,000)	(33,000)	(33,000)	(33,000)	(33,000)
HOUSING & ENVIRONMENT							
1	Increase car parking fees.	Ongoing	(25,500)	(51,000)	(51,000)	(51,000)	(51,000)
2	Reduce existing team of Environmental Health Officers.	Ongoing	(46,727)	(46,727)	(46,727)	(46,727)	(46,727)
3	Increase fee for Brown bins.	Ongoing	(116,400)	(116,400)	(116,400)	(116,400)	(116,400)
4	Increase fee for dog waste bins.	Ongoing	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)
5	Increase income to clear Wallingford Cemetery deficit	Ongoing	0	(5,777)	(5,777)	(5,777)	(5,777)
			(233,627)	(264,904)	(264,904)	(264,904)	(264,904)

South Oxfordshire DC - 2020/21 budget build changes
Service Review

No	Summary	One-off or ongoing?	Spending profile:				
			2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
PLANNING							
1	Reduce Planning Enforcement team resource.	Ongoing	(36,800)	(36,800)	(36,800)	(36,800)	(36,800)
2	Increase fees and charge for additional meetings for pre-application advice.	Ongoing	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
3	Charge for specialist outside advice in connection with planning applications, for example Agricultural appraisals, Retail Impact Assessments and EIA's.	Ongoing	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
4	Development fees for condition discharge negotiation to resolve and one attempt then determination.	Ongoing	(15,000)	(10,000)	(5,000)	(3,000)	(3,000)
5	Charge for advice on Energy Performance Certificates and exemptions on Listed Buildings (currently free service).	Ongoing	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
6	Charge for maps to NP groups.	Ongoing	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
7	Reduce hard copy application plans to T&PCs - response to climate change reducing paper wastage as plans available via web site or use memory stick.	Ongoing	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)
			(115,800)	(110,800)	(105,800)	(103,800)	(103,800)
Overall total			(532,794)	(587,790)	(582,790)	(580,790)	(580,790)

South Oxfordshire DC Service budget analysis 2020/21		
Budget head	Final Budget £	Final Budget £
Community Services		1,400,788
Corporate Management Team		1,122,481
Corporate Services		3,183,072
Development & Regeneration		(101,872)
Finance		(231,349)
Housing & Environment		6,303,024
Legal Services		994,730
Partnership & Insight		3,600,256
Planning		1,722,490
Managed Vacancy Factor		(489,846)
Contingency		200,000
Net cost of delivering services		17,703,774
Gross treasury income		(2,582,720)
Net expenditure		15,121,054
Government grant funding:		
New Homes Bonus	(2,747,278)	
Transfer to reserves		
New Homes Bonus	239,857	
Didcot reserve	234,000	
Revenue grants reserve		
Interest and dividends	2,582,720	
Funding from existing resources:		
Transfer from reserves		
Previous years interest	(2,406,000)	
Revenue grants reserve	(246,183)	
General Fund Balance		
New Homes Bonus	(2,189,143)	
		(4,532,027)
Total net revenue budget		10,589,027

SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025

No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
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APPROVED PROGRAMME										
Community Services	App			1,321	1,467	960	0	0	0	0
Corporate Services	App			2,222	382	4,172	10,300	3,406	0	0
Development & Regeneration	App			0	0	9,188	0	0	0	0
Finance	APP				0					
Housing & Environment	App			1,636	2,088	1,476	1,451	1,451	1,453	920
Partnership & Insight	App			0	0	1,275	0	0	0	0
Planning	App			0	0	0	0	0	0	0
TOTAL APPROVED PROGRAMME	App			5,179	3,937	17,071	11,751	4,857	1,453	920
PROVISIONAL PROGRAMME	Prov			8,163	3,150	9,127	1,103	413	413	413
GRAND TOTAL	Both			13,342	7,087	26,198	12,854	5,270	1,866	1,333

Cumulative Total Budget (Approved & Provisional)	54,608
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CAPITAL FINANCING										
Grants	Both			737	1,669	4,391	1,839	1,399	1,401	875
New homes bonus	Both			3,192	0	0	0	0	0	0
Developers contributions	Both			0	189	115	0	0	0	0
Community Infrastructure Levy	Both			0	0	9,188	0	0	0	0
Revenue reserves Leisure	Both			0	0	0	0	0	0	0
Usable capital and earmarked revenue receipts	Both			9,413	5,229	12,504	11,015	3,871	465	458
GRAND TOTAL	Both			13,342	7,087	26,198	12,854	5,270	1,866	1,333

Community Services

CIF Grants										
Capital Grants - 16/17 Delegated Powers	App		A293		314					
Capital Grants - 17/18 Delegated Powers	App		A306	129	279					
Capital Grants - 18/19 Delegated Powers	App		A308	211	551					
Leisure										
Abbey Sports Centre - spend to save	273	APP	A273	20	21					
Henley Leisure Centre - spend to save	274	APP	A274	64	32	41				
Park Sports Centre capital investment	275	APP	A275	3	5					
Thame Leisure Centre - learner pool conversion	286	APP	A286	260	0	285				
Thame Leisure Centre - gym equipment replacement	287	APP	A287		1					
Thame LC Changing Rooms	296	App	A296		12					
Didcot Wave Essential Works	298	App	A298		33					
Henley LC Dryside Changing	314	App	2018/19 (vire) A314		19					
Thame LC Dryside Refurbishment	315	App	2018/19 (dc) A315		0	55				
Sports Hall Floor Berinsfield	318	App	2019/20 (dc) A318		0	60				
Leisure Centre - capital works	078	APP	201314 (8) X155	634	200	519				
					1,321	1,467	960	0	0	0

**SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025**

No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
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Corporate Services

Programmes & Assurance										
Crowmarsh Office	307	APP	2018/19 (4)	A307	2,200	66	0	0	1,806	
Crowmarsh Project Management	316	APP	2018/19 (4)	A316		226	300	300	100	
Crowmarsh Build	317	APP	2018/19 (4)	A317		50	3,850	10,000	1,500	
Communications										
New Website			2016/17 (2)	A288		13				
IT Operations										
Upgrade GIS	088	APP		A088		5				
IT Infrastructure	251	APP	201314 (22)	A251	22	22	22			
					2,222	382	4,172	10,300	3,406	0

**SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025**

No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
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Development & Regeneration

Development										
CIL - OCC	App		TBC			6,563				
CIL - CCG	App		TBC			2,625				
					0	0	9,188	0	0	0

**SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025**

No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
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Finance

Rotherfield Peppard Community Loan	313	APP		A313						
					0	0	0	0	0	0

Housing & Environment

Property										
Car Park Furniture	249	APP	201314 (20)	A249	4	0	25			
Customer Service, Licensing & Land Charges										
Licensing Software Project		APP		A259		1				
Technical										
Housing Act Works Refurbishment	103	APP		X170	150	320				
Flood Alleviation	143	APP		A143	15	15				
Private housing renovation										
Mandatory disabled facilities grants	011	App	201516 (1)	X108	1,399	1,593	1,399	1,399	1,399	1,401
Discretionary assistance	012	App		X109	52	52	52	52	52	52
Rent Management Software	299	App	201718 (5)	A299	1	1				
Energy Grants										
Energy Grants Scheme	237	App	201314 (6)	A237	15	15				
Community Safety										
Replacement CCTV Cameras	271	APP	201516 (8)	A271		91				
					1,636	2,088	1,476	1,451	1,451	1,453
										920
Partnership & Insight										
Growth Points	136	App		A136		0	1,275			
					0	0	1,275	0	0	0

SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025

No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Provisional Capital Programme										
COMMUNITY SERVICES										
External Capital Grants	009, 010	PROV	201314 (4)	811	320	320	320	320	320	320
Leisure Centres Essential Works	173	PROV	201314 (8)	370	370	370	250			
Public Art - Great Western Park	248	PROV	201314 (19)		156					
Cornerstone Capital Works	242	PROV	201314 (13)	29	29	29				
CORPORATE SERVICES										
Volunteer brokerage	302	PROV	2017/18 (9)		40					
DEVELOPMENT & REGENERATION										
Broadband	301	PROV	2017/18 (8)	125	0	0				
Purchase of Vans	316	PROV	2019/20 (2)		0	18				
HOUSING & ENVIRONMENT										
Purchase of new bins	279	PROV	201516 (2)	93	93	93	93	93	93	93
Replacement CCTV Cameras	271	PROV	201516 (8)	5	4	0				
Car Park Resurfacing & Improvement	142	PROV	201314 (10)		0	42				
Refurb Kidmore and Wallingford cemeteries	265	PROV	201415 (6)		0	34				
Greys Road WC	291	PROV	201617 (7)		0	80				
Grounds Team Equipments	310	PROV	2018/19 (2)	30	100	30				
Flood Alleviation Wheatley	246	PROV	201314 (17)		0	59				
Flood Defence	281	PROV	201516 (7)		0	55				
Replacement Sewage Pumping Station for FMP	309	PROV	2018/19 (1)		0	60				
Temporary Accommodation	312	PROV	Council 10/17	1,000	1,000					

**SOUTH OXFORDSHIRE DISTRICT COUNCIL
CAPITAL PROGRAMME TO 31 MARCH 2025**

	No.	App/Prov	Note	Costc	2019/20 Original Budget	2019/20 Latest Budget £000	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
PARTNERSHIP & INSIGHT											
Investment in Pension Scheme Assets	311	PROV	2018/19 (5)		5,000	0	5,000				
Affordable Homes Delivery Plan	317	PROV	2019/20 (3)			288	2,937	440			
CONTINGENCY											
Capital Contingency	235	PROV	201314 (2)		700	750					
					8,163	3,150	9,127	1,103	413	413	413

No	Title of bid	Summary	One-off or rolling	South only or joint bid?	CAPITAL SPEND					REVENUE CONSEQUENCES				
					Spending profile:					Spending profile:				
					2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
COMMUNITY SERVICES														
1	Leisure centres general works	Pay for surveys and feasibility costs from capital works from capital budget	Ongoing	South	20,000	20,000	20,000	20,000	20,000	0	0	0	0	0
					20,000	20,000	20,000	20,000	20,000	0	0	0	0	0
CORPORATE SERVICES														
1	IT operations	Purchase of IT hardware	Ongoing	South	25,000	50,000	50,000	50,000	50,000	0	0	0	0	0
					25,000	50,000	50,000	50,000	50,000	0	0	0	0	0
HOUSING AND ENVIRONMENT														
1	CCTV camera replacement	To replace existing aging CCTV cameras in Wallingford	One-off	South	35,000	0	0	0	0	0	0	0	0	0
2	Car park resurfacing programme	To carry out essential resurfacing works to maintain the condition of car park surface and avoid accidents and complaints	Ongoing	South	22,000	25,500	26,000	24,500	52,000	0	0	0	0	0
					57,000	25,500	26,000	24,500	52,000	0	0	0	0	0
	GRAND TOTAL				102,000	95,500	96,000	94,500	122,000	0	0	0	0	0

Prudential indicators – South Oxfordshire DC

1 Affordability

1.1 Ratio of financing costs to net revenue stream

These indicators compare the net interest payable less investment income receivable to the overall net revenue spending of the council. Because the council has a high level of investment income and no long term borrowing this indicator is negative and remains so throughout the period.

<i>Indicator A-1</i>	2020/21	2021/22	2022/23	2023/24	2024/25
Ratio of financing costs to net revenue stream	estimate	estimate	estimate	estimate	estimate
Non – HRA	(16.5%)	(14.8%)	(15.1%)	(14.6%)	(13.7%)

2 Prudence

2.1 Gross borrowing and the capital financing requirement

It is prudent to ensure that borrowing is only used to fund capital (as opposed to revenue) expenditure. The indicator to measure whether this is achieved is to demonstrate that external borrowing does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years.

<i>Indicator P-1</i>	2018/19	2019/20	2020/21	2021/22
	actual	estimate	estimate	estimate
	£m	£m	£m	£m
Capital financing requirement	0	0	0	0
Gross borrowing	0	0	0	0

In this instance the capital financing requirement is shown as zero; this reflects the on-going debt-free status of the council.

The head of finance reports that the authority had no difficulty meeting this requirement in 2018/19, nor are there any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans, and the proposals in the 2020/21 budget.

2.2 Capital expenditure

The first indicator shows the total capital expenditure plans of the council's approved plus provisional programme including capital growth proposals put forward.

<i>Indicator P-2</i>	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
	estimate	estimate	estimate	estimate	estimate	estimate
	£000	£000	£000	£000	£000	£000
Estimates of capital expenditure	7,087	26,300	12,950	5,366	1,961	1,455

The second indicator records actual capital expenditure for the previous financial year.

Indicator P-3	2018/19	2018/19
	estimate	actual
	£000	£000
Actual capital expenditure	4,695	1,976

2.3 Borrowing need

This indicator reflects the authority's underlying need to borrow for a capital purpose, its Capital Financing Requirement (CFR). This borrowing may not need to take place externally, and the council may judge it prudent to make use of cash that it has already invested for long term purposes.

Indicator P-4	31/3/2020	31/3/2021	31/3/2022	31/3/2023	31/3/2024	31/03/2025
	estimate	estimate	estimate	estimate	estimate	estimate
	£000	£000	£000	£000	£000	£000
Estimate of CFR						
Non-HRA	0	0	0	0	0	0
Estimate of movement in year						
Non-HRA	0	0	0	0	0	0

The capital financing requirement as at 31 March each year is derived from specific balances within the balance sheet, and adjustments are made for capital expenditure, and the resources applied to finance the expenditure. As all the authority's capital expenditure is resourced immediately from capital receipts, reserves, grants, contributions and directly from revenue, the CFR remains zero throughout.

The actual CFR for 31 March 2019 is shown below.

Indicator P-5	31/3/2019
	actual
	£000
Actual capital financing requirement	
Non-HRA	0
Actual movement in year	
Non-HRA	0

	A	B	C	D	E	F
1	South Oxfordshire District Council	Budget	Indicative	Indicative	Indicative	Indicative
2		2020/21	2021/22	2022/23	2023/24	2024/25
3		£	£	£	£	£
19	Base budget bfwf	16,844,397	16,844,397	16,844,397	16,844,397	16,844,397
20	Revisions to base budget					
21	Opening budget adjustments	25,320	(705,406)	(923,329)	(1,019,329)	(1,158,329)
22	Inflation, salary increments and adjustments	1,151,836	1,973,429	2,817,205	3,683,763	4,573,717
23	Essential growth - one-off	450,752	385,656	155,938	85,843	0
24	Essential growth - ongoing	706,957	778,239	826,708	869,927	904,344
25	Base budget savings	(1,510,273)	(1,322,056)	(1,496,456)	(1,875,605)	(1,965,074)
26	Movement in revenue contingency	0	0	0	0	0
27	Movement in managed vacancy factor	(38,684)	(38,684)	(38,684)	(38,684)	(38,684)
29	Total revised base budget	17,630,305	17,915,576	18,185,779	18,550,312	19,160,371
30	Growth, savings and other budget adjustments					
31	Growth proposals					
32	Revenue - one-off	606,263	445,000	500,000	305,000	50,000
33	Revenue - ongoing	0	0	0	0	0
35	Service review proposals	(532,794)	(587,790)	(582,790)	(580,790)	(580,790)
36	Assumed future essential growth	0	500,000	1,000,000	1,500,000	2,000,000
38	Net cost of services	17,703,774	18,272,786	19,102,988	19,774,522	20,629,581
40	Gross treasury income	(2,582,720)	(2,365,010)	(2,507,970)	(2,504,780)	(2,438,600)
41	Net expenditure	15,121,054	15,907,776	16,595,018	17,269,742	18,190,981
42	New Homes Bonus	(2,747,278)	(683,275)	(428,582)	0	0
44	Transfers to/from earmarked reserves	404,394	166,393	574,320	396,810	333,820
45	Amount to be financed	12,778,170	15,390,894	16,740,756	17,666,552	18,524,801
46	Financing					
47	Business rates retention scheme	(2,604,892)	(2,656,990)	(2,710,130)	(2,764,332)	(2,819,619)
48	Indexation	(104,404)	0	0	0	0
49	Less - tariff adjustment	0	241,786	246,622	251,554	256,585
50	Settlement Funding Assessment	(2,709,296)	(2,415,204)	(2,463,508)	(2,512,778)	(2,563,034)
53	Add - Rural Services Delivery Grant	(42,229)	0	0	0	0
54	Add - renewable energy	(84,287)	(85,973)	(87,692)	(89,446)	(91,235)
56	Collection fund surplus/deficit	(450,421)	(375,000)	(375,000)	(375,000)	(375,000)
57	Council tax req'ment before reserves funding	9,491,937	12,514,717	13,814,556	14,689,328	15,495,533
58	Use of New Homes Bonus to balance budget	(2,189,143)	(1,238,044)	0	0	0
59	Use of revenue reserves to balance budget	(0)	(3,548,803)	(5,657,391)	(6,096,074)	(6,490,732)
60	Council tax req'ment after reserves funding	7,302,795	7,727,871	8,157,166	8,593,253	9,004,801
61	Tax base	57,848.5	58,883.5	59,873.5	60,841.5	61,575.5
62	Band D Council tax	126.24	131.24	136.24	141.24	146.24
63	Council tax increase from previous year	4.1%	4.0%	3.8%	3.7%	3.5%
64	Usable balances at year end:*	£000	£000	£000	£000	£000
65	General fund balance	(31,542)	(23,993)	(18,336)	(12,240)	(7,749)
66	Earmarked revenue reserves - allocated	(9,039)	(8,069)	(8,643)	(9,040)	(7,374)
67	Capital receipts	(6,295)	(6,184)	(2,367)	(1,807)	(1,227)
68	Total	(46,876)	(38,246)	(29,346)	(23,087)	(16,350)
69						
70	* Excludes balances held for the long term as per the Medium Term Financial Strategy					